

Lockyer District High School P & C Assoc.

General Meeting Agenda

Date: Monday 3 Nov 2025

Open and welcome by the Chair:

Present: Marina Kenway, Donna Newton, Belinda Walker, Karen Allison, Brian Allison, Ian Tout, Matt Woodlands, Chantal Revell, Georgie Smith, Krystle Barclay, Emma Portbury, Jackie Tout, Denise Harris, Kayleen Richards, Rex Saunders

Apologies: Linda Grantham

Confirmation of the minutes of the previous general meeting

MOTION: "That the minutes be confirmed (as amended) as a true and correct record of the meeting held Monday 4th Aug 2025."

Moved: Marina Kenway

Seconded: Brian Allison

Carried/Lost

General Business Part A

- **PBL Summary** – Positive Behaviour for Learning report on spending the \$10 000 donated by P&C - Matt Schulze
 - Summary tabled

ACTION: Consider the \$10000 to be regiven next year, depending on budget.

ACTION: Jesse to follow up with YLC group re alternate reward options for children (e.g., \$10 Tuckshop voucher, a picnic with a member of staff) who qualify for excursion due to exemplary behaviour, but who have anxiety/ affordability/religious/other reasons for not attending end of term rewards excursions.

- **Fiji Trip Final summary** – Jesse Martin
 - Received over \$2000 in last 3 weeks.
 - Are "in the green", have extra money to help cover expenses on the trip and to make sure all students are financial
 - Sponsors evening was good, each sponsor who donated over \$1500 was given a jersey
 - Grateful for organisation support from many including Georgie Smith, Chantal Revell and P&C support

Year 7 Development Day Request for funding – Ashleigh Gehrke

- Year 7 Development Day has had some decline in last few years.
- For a few years we had a core team, but currently we don't have that.
- Previously hosted it at Lake Apex or at the school.
- Has been an increase in negative behaviour in Year 7 and negative peer-to-peer interactions.
- Current development days haven't met our goals
- Would like to engage an external provider for a day camp in Term 1 i.e. Emu Gully and have a day camp each term at school to help:
 - strengthen cohort wide relationships
 - be more affordable than multiday camps
 - may entice enrolment. We currently don't offer camps in junior school
- cost is \$104.50 per student
- based on 150 students attending the cost of Emu Gulley is \$15675
- currently have over 160 students enrolled, possibly could go up to 190 students
- feel it is appropriate to charge students \$50-60 to attend
- \$8100 contribution is needed to make it to be \$50 per student
- Non-refundable deposit is 50 % for Emu Gully.

ACTION: P & C to consider this at Nov 24 meeting.

Business Arising from previous meeting minutes:

- Principal to follow up with Regional Office re neighbour's concerns over trees.
 - Belinda has spoken to Regional Office.

ACTION: Ian to follow up in contacting Ken Weimers.

- Follow-up re extension of extra day for Chappy Matt to work at LDHS starting term 4 or 2026 depending on funding availability.

ACTION: Chappy Matt to come to Nov 24 meeting with more info re possible funding.

- FLT re problems with Tuckshop building: Hot water is not hot enough in the washing up sink, and the pressure, can't fill the sink up. It should be still under warranty.

ACTION: Belinda to email to infrastructure team at Regional office.

Correspondence received since previous general meeting:

- Inward (as listed)
 - Girls Rugby Tour Proposal 2026
 - request to help fund 2026 Year 7 Development Day.
 - Suggestion for end of year charity collection of food items.

ACTION: Choose a day at the Nov 24 meeting to discuss charity drive. Wellbeing team to support potential donation to Lockyer Community Centre, as last year donated to Laidley Community Centre.

- Applications for school sport for:
 - Chloe Tattam – SW Girls Rugby League
 - Hayden Governor – DD Athletics
 - Clare Hanson - SW Girls Rugby League
 - Maddie Groves – SW Girls Rugby League
- Outward (as listed)
 - none

MOTION: “That the inwards correspondence be received, and outwards be endorsed.”

Moved: Marina Kenway Seconded: Donna Newton **Carried/Lost**

ACTION: Secretary to email Bookkeeper to make the transfer.

Business arising from the correspondence:

MOTION: “For the P&C to outlay the agreed amount (\$100 per student for Darling Downs Sports) to Chloe, Hayden, Clare, Maddie’s families.”

Moved: Georgie Smith Seconded: Rex Saunders **Carried/Lost**

Table of executive committee's decisions (if any)

Treasurer's report and financial statement, and any business arising from these: next meeting - no figures available

- Balance Sheet \$
- Profit & Loss \$
- Year To Date Profit & Loss \$
- Reconciliation Summary (cheque) \$
- Reconciliation Summary (cash) \$

MOTION: "That the Treasurer's report be accepted and payments as listed be endorsed."

Moved: Seconded: N/A

Subcommittee reports and financial statements and any business arising from these

Other Reports

Principal Report: Belinda Walker (A/Principal) – see report.

Key information:

- 943 enrolments currently
- Estimating 190 enrolments for year 7.
- Shout out to 9 x Year 12's students to receiving early offers to University.
- Ag Department has miniature goats
- Attendance is 86 percent
- AIP: Some goals include capability building of staff, whole school reading strategy, academic excellence program
- DP position will be decided soon.
- Looking to have more student voice and greater role for junior leaders on parade.

Actual Financial Position of the School/Available Funds: \$ 841,283

What we owe others: \$49,087.72

What is owed to us: \$105,107.50

MOTION: "That the Principal's Report and Financial Statement be accepted as tabled."

Moved: Belinda Walker

Second: Jackie Tout

Carried/Lost

Chaplains Report: Matt Woodlands

- Big turnout to staff appreciation was well received.
- Donation of milo needed.

MOTION: "LDHS promotes a Tin for Tin Milo Drive on Facebook and electronic sign and newsletter in Term 1 2026. P & C to match one for one tins donated by the school community."

Moved: Marina Kenway

Seconded:

Donna Newton

Carried/Lost

ACTION: Secretary to email Brittany.

MOTION: "That the chaplains Report be accepted as tabled."

Moved:

Second:

Tuckshop Report: Kayleen Richards

- Purchased freezer \$7700 (35% discount)
- Have several students doing Cert 2 by working in the tuckshop

MOTION: "To 3 purchase new EFTPOS system (known as Squares)."

ACTION: Kayleen to follow up with Ben as per size and costings of EFTPOS square.

- Tuckshop to have to supply own Wi-Fi and data for the square
- Working on it with Ben.
- Emma to follow up 4 pie warmers would like to go to Breakfast Club.
- Need to have them out by end of the year.

MOTION: "That the Tuckshop Report be accepted as tabled."

Moved: Kayleen Richards

Second: Georgie Smith

Carried/Lost

General Business Part B:

- **Consider options for increasing eating areas that are undercover/indoors/shaded:** Marina

ACTION: Belinda to take it for executive for ideas.

- Under U block closed due to litter and behaviour problems
- Trees not in quadrangle so less shade
- KO1 flexi space on Wednesday and F4 is open every first break Mon-Thurs as a quiet space.

- **Play On Voucher for LDHS Students:** Krystle

When vouchers are in the P&C account, they can be transferred to the school account.

ACTION: Krystle to follow up with with Play on Voucher.

- **Timetable structure**

- Placement lesson 20, BBA lesson placement
- Student contract
- School opinion survey and wellbeing committee
- AIP draft – sign off in week 8

- **School-based IT traineeship:** Donna

- Costing
- Student name
- more detail in week 8

ACTION: Request Scott comes to meeting on 24 November to discuss some details about trade centre uniform.

- Chappy Matt will approach the Lions Club
- Suncorp Toyota may give \$30 from Suncorp Insurance for every new CTP car signed up
- Jim MacDonald may be able to contribute.
- This year Chaplain Matt has raised c \$13000 through fund raising

Vote of thanks

Thanks to Anita Sedlak and hospitality team for the delicious meal and fabulous service.

ACTION: Secretary to email Tamara. \$15 x 12 be paid into the hospitality account.

Applications for membership and recording of new members:

MOTION: "That applications for membership received from _____ be accepted."

Moved: _____ Seconded: _____ Carried/Lost

Date of Next Meeting: 24th November, 2025 at 6 pm in the library.

Closed: 7:22 pm

CONFIRMATION OF MINUTES

Chair name: _____

Signature: _____

Date: _____