

# Lockyer District High School P & C Assoc.

## General Meeting Agenda

Date: Monday 1<sup>st</sup> Sept 2025

### Open and welcome by the Chair:

**Present:** Marina Kenway, Donna Newton, Linda Grantham, Jackie Tout, Ian Tout, Esta Ryan, Denise Harris, Rex Saunders, Jesse Martin, Brian Allison, Kayleen Richards

**Apologies:** Matthew Woodland, Belinda Walker, Karen Allison

### Confirmation of the minutes of the previous general meeting

**MOTION:** "That the minutes be confirmed (as amended) as a true and correct record of the meeting held Monday 4<sup>th</sup> Aug 2025."

Moved: Marina Kenway

Seconded: Jackie Tout

Carried/Lost

### Business Arising from previous meeting minutes:

- Principal to follow up with Regional Office re neighbour's concerns over trees. TBC
- Request P&C to thank you to Linda and Regional Office Infrastructure Team. Completed.
- Follow-up re extension of extra day for Chappy Matt to work at LDHS starting term 4 or 2026 depending on funding availability. Carry over to next meeting.
- Belinda will talk to FLT re problems with Tuckshop building. Carry over to next meeting.

### Correspondence received since previous general meeting:

- Inward (as listed)
  - Sports Application for Ruth Koplick to attend trials in Townsville.
- Outward (as listed)
  - none

**MOTION:** "That the inwards correspondence be received, and outwards be endorsed."

Moved: Marina Kenway

Seconded: Denise Harris

Carried/Lost

### Business arising from the correspondence:

**MOTION:** "For the P&C to outlay the agreed amount (\$100 per student for Darling Downs Sports) to Ruth Koplick's family."

Moved: Jesse Martin

Seconded: Donna Newton

Carried/Lost

### Table of executive committee's decisions (if any)

### Treasurer's report and financial statement, and any business arising from these:

Brian Allison – balance sheet 31<sup>st</sup> August 2025 not available as the meeting is the 1<sup>st</sup> of the month. August and September statement to be included in next month's meeting. *Balance sheets were received on 2 Sept and summaries are included below.*

- Balance Sheet \$ 186 227.59
- Profit & Loss \$ -\$31,829.20
- Year To Date Profit & Loss \$ -\$21,650
- Reconciliation Summary (cheque) \$ 32,695.42
- Reconciliation Summary (cash) \$ 145,667.57

**MOTION:** "That the Treasurer's report be accepted and payments as listed be endorsed."

Moved:                Seconded:        N/A

### **Subcommittee reports and financial statements and any business arising from these**

International Sport Tour 2025 – end of term 4 2025

- The budget has increased to \$ 76,000 up from \$72000. Mostly bus and replica jersey and bags.
- At last count, short fall of \$1700, however have 10 half tonne bags of recycle cans waiting to be processed and another BBQ function an donation from P&C.
- Excursion planner has been submitted to regional director. Region wants to know what Rugby Excellence program looks like at Lockyer, plus an additional risk assessment as 3 of the boys who will be over 18 years and have to ensure they will not do what they are legally able to do while still school students.
- Providing sponsors, a thank you dinner and donating money to the Hospitality tour.

**ACTION:** Secretary to authorise \$500 to be transferred to Fiji Tour Cost Centre.

**MOTION:** “That the subcommittee reports be accepted.”

Moved: Jesse Martin Seconded: Brian Allison **Carried/Lost**

### **Other Reports**

**Principal Report:** Belinda Walker (A/Principal) – see report.

Key information:

- Successful Semi Formal and Athletic carnival.
- 19 December: Academic, Arts and Sports awards.
- 21 November: Formal
- 945 Students enrolled currently. Expecting 180 students for Year 7.
- 86 % attendance rate currently, target is 90%.
- SET plans almost completed, except for c 10 students.
- Young team competing at Ekka did well versing Industry teams.
- Esports plays at the Ekka on Wednesday, competing against big sports.
- Ag. Department going from strength to strength with ANUHA partnership.
- Art exhibits opened at Art Gallery opening. Show case of instrumental music with Jess Hallas.
- Reading update following explicit imitative building capacity and capability for all teachers.
- Daniel Exelby to remain Head of English until end of 2025, Helen Richards now permanent Arts HOD
- Judy Schmidt back as BSM Mon-Wed with a gradual return to work.
- 2026 SRS fees: Pricing not changed. Added to every year level will be a dance troupe fee (not for Dance subject) of \$30, individually invoiced for those in dance troupe.
- Textbooks are digital only from now on.
- \$20 credit if students if pay SRS by end of February.

**MOTION:** “That the 2026 student resources scheme with the current pricing be endorsed with the addition of the \$20 discount for fees paid by the 28<sup>th</sup> of February 2026, and the addition of \$30 dance troupe fee individually billed for the students who participate in dance troupe.”

Moved: Donna Newton                Second: Rex Saunders                **Carried/Lost**

**ACTION:** LDHS to remind families to claim the credit via newsletter and social media.

### **School's Financial Position.**

Actual Financial Position of the School/Available Funds: \$965,592.17

What we owe others: \$33054.37

What is owed to us: \$132,260.64

**MOTION:** “That the Principal's Report and Financial Statement be accepted as tabled.”

Moved: Donna Newton

Second: Esta Ryan

Carried/Lost

**Chaplains Report:** Matt Woodlands (no report this month)

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**MOTION:** "That the chaplains Report be accepted as tabled."

Moved:

Second:

**Tuckshop Report:** Kayleen Richards

**MOTION:** "That the Tuckshop Report be accepted as tabled."

- It is going well, and athletics carnival was a good day.
- Haven't had any word from Council re fixing the pipes.
- Freezer has been ordered but hasn't come yet.
- Pie warmers need to be sold/moved out of the building.

**ACTION:** Esta to follow up if pie warmers have been sold.

**ACTION:** Kayleen to follow up re the hot water and pressure problems.

**MOTION:** "To 3 purchase new EFTPOS system (known as Squares)."

Moved: Jesse Martin

Second: Jackie Tout

Carried/Lost

**ACTION:** Kayleen to follow up with Ben as per size and costings of EFTPOS square.

Moved: Kayleen Richards

Second: Rex Saunders

**General Business:**

End of year dinner

- Suggestion: ask Anita and the Hospitality students to create a menu that active members of the P&C can select from and have the dinner at school with a quick meeting to finish out the year.

**MOTION:** "That the P&C will pay \$15 per person towards the end of year dinner for those who have attended 4 or more meetings throughout the year, catered by the LDHS Hospitality Department."

Moved: Moved: Donna Newton

Second: Rex Saunders

Carried/Lost

**ACTION:** Donna will make an invite with a RSVP.

- Matt Schulze to provide Positive Behaviour for Learning report to the P&C at next meeting. He has asked if he can present the report at first meeting next term. Report on spending (\$10 000 donated by P&C) and activities.

**ACTION:** Jesse to follow up with YLC group re alternate reward options for children (e.g., \$10 Tuckshop voucher, a picnic with a member of staff) who qualify for excursion due to exemplary behaviour, but who have anxiety/affordability/religious/other reasons for not attending end of term rewards excursions.

**ACTION:** Donna to organise with Anita a menu and price.

**Applications for membership and recording of new members:**

**MOTION:** "That applications for membership received from \_\_\_\_\_ be accepted."

Moved:

Seconded:

Carried/Lost

**MOTION:** “The P&C pay \$150 towards the cake/cupcakes for the staff Appreciation Day i.e., World Teachers’ Day at the end of October.”

Moved: Donna Newton Second: Linda Grantham **Carried**/Lost

**Date of Next Meeting:**     **3 November** at 5:30 pm at the LDHS M Hospitality Block (Meetings held Weeks 3 & 7 or 4 & 8 /term)

**Closed:** at 7:19 pm

**CONFIRMATION OF MINUTES**

**Chair name:** \_\_\_\_\_

**Signature:**\_\_\_\_\_

**Date:**\_\_\_\_\_