

May 2023

Dear Parent/Carer

RE Enrolment Management Plan for Lockyer District State High School

Following a certified process with Department of Education (DOE) I wish to advise you that our school is subject to an Enrolment Management Plan [EMP].

This means, due to the increased population within and around the Lockyer Valley district, our school facilities are no longer able to sustain enrolment growth at our previous rate.

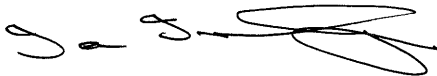
What does this mean for you as you enquire about enrolling your child at Lockyer District SHS? It means that if you are within our DOE defined catchment boundary you are entitled to an interview for enrolment. Our Office staff will have advised you if you are within our catchment boundary and you will be required to provide, prior to progressing to interview, proof of residency via the options described overleaf. While an enrolment may go ahead, please understand that your child's selection of classes may not be available as, depending on the timing of your interview, choices may be fully subscribed.

If you are outside our catchment boundary you are welcome to apply for consideration to enrol your child. This should be through:

- ticking one or more of the boxes overleaf which list areas of consideration
- providing additional information in writing as to why you wish to enrol at our school which is out of your catchment boundary
- submitting your application to our school office staff

Should your application for consideration be successful you will be invited to interview. If your application for consideration is not successful you will be placed on a waiting list. At the time of applying for consideration I strongly encourage you to apply for enrolment at the school within your catchment area as there is no guarantee of enrolment from outside our catchment area.

Thank you for your understanding.

A handwritten signature in black ink, appearing to read "Ian Insley".

Ian Insley
Principal

100 William Street (PO Box 266), Gatton Qld 4343

P 5466 2333 | **F** 5466 2300

E the.principal@lockdistshs.eq.edu.au | **W** www.lockdistshs.eq.edu.au

belong... believe... achieve...

Expression of Interest for Enrolment Out of Catchment Application



Overview

Lockyer District State High School recognises as its prime obligation, the provision of access to an appropriate educational service for students whose primary place of residence is within the school's catchment area. Because of enrolment capacity and growth, Lockyer District State High School may be unable to meet this obligation in the future, unless action is taken now to manage enrolments. Lockyer District State High School has limited ability to accept enrolments from outside the catchment area.

The School Enrolment Management Plan (School EMP) sets out the conditions under which students may be enrolled into Lockyer District State High School, subject to any other requirements or limitations in:

- The *Education (General Provisions) Act 2006 (Qld)*
- ***Please note within The Education (General Provisions) Act 2006 (Qld) the Expression of Interest is only valid for the current year you are applying for; if you wish to apply again the following year a new Out of Catchment application will be required to be completed***

The School EMP is supported by:

- Enrolment in State Primary, Secondary and Special Schools procedure
- School Enrolment Management Plan (School EMP) procedure

Local Catchment Area

A school's local catchment area is the geographical area from which the school is to have its core intake of students. Consideration will be given if there is sufficient spare capacity after reserving places for students who move into the catchment during the year and after considering the school's projected enrolment growth.

A catchment map defines the catchment area for Lockyer District State High School. To view the School's Catchment Map (EdMap) and Enrolment Management Plan please go to our website www.lockyerdistrictshs.eq.edu.au/enrolments

Your application will then proceed to the next stage of the enrolment process which includes the addition of your name to our Out of Catchment Expression of Interest list and passed onto the Principal. This will not guarantee of automatic enrolment and the Principal is wholly responsible for all enrolment decisions. If you are unsuccessful with your Out of Catchment application, you will progress to our waiting list which is kept for the remainder of the year you are applying for, if you wish to apply for the following year a new Out of Catchment application will be required to be submitted.

If you require further information around our Out of Catchment process, please do not hesitate to contact our enrolments officer on 07 5466 2361.

Expression of Interest for Enrolment Out of Catchment Application



Child's Name:		Date of Birth:	
Enrolling Year Level:			
Child's Previous School:		Date last Attended:	

Parent/Carer Name:		Contact Number:	
Email Address:			
Residential Address:			
Postal Address:			

Does the enrolling child currently have siblings attending Lockyer DSHS? <i>*Siblings – excludes siblings of Program of Excellence students (Flexi School) and siblings of students who were placed at the school as a result of exclusion from another school</i>		<input type="checkbox"/> No	<input type="checkbox"/> Yes
If yes, please provide siblings name/s:			
Is the enrolling child an Australian Citizen?	<input type="checkbox"/> Yes	<input type="checkbox"/> No – Please provide a copy of Visa	
Is the child subject to child protection orders that grant guardianship or custody to the Chief Executive Officer of the Department of Child Safety?	<input type="checkbox"/> No	<input type="checkbox"/> Yes – Please provide a copy of orders	
Does your child require additional support in the classroom?			
<input type="checkbox"/> No	<input type="checkbox"/> Yes – Please provide additional information:		

From which category are you seeking enrolment. Tick all that apply.			
<input type="checkbox"/> Instrumental Program	<input type="checkbox"/> Rugby League Program	<input type="checkbox"/> Agricultural Science Program	
<input type="checkbox"/> Children and young people who are subject to child protection orders that grants guardianship or custody to the Chief Executive Office of the Department of Child Safety		<input type="checkbox"/> All other applicants	
Additional documents to be submitted with this application			
<input type="checkbox"/> Letter to Principal detailing reasoning for your enrolment request	<input type="checkbox"/> Most recent report card	<input type="checkbox"/> Most recent NAPLAN report	

Parent/Carer Signature:		Date:	
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OFFICE USE ONLY

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Actioned by: